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**Sample Computer Science Education Week (CSEdWeek) Invitation for a Lawmaker or Personality**

*A **sample event invitation letter** to be used to invite members of Congress, local dignitaries, media personalities, etc. to a CSEdWeek event*

[DATE]

[NAME]

[TITLE]

[ADDRESS]

[CITY, STATE ZIP]

Dear [MEMBER OF CONGRESS, MAYOR, LOCAL OFFICIAL, MEDIA PERSONALITY],

You have likely taken a break from checking your email, surfing the Internet or using your cell phone to read this invitation. Computing and the technology that makes it possible have become ubiquitous, and ensuring that young people learn computer science is more important than ever. In recognition of the important role of computing in driving innovation and creating new technologies, December 4<sup>th</sup> through 10<sup>th</sup> 2011 has been designated as Computer Science Education Week.

I am writing to invite you to take part in an event on [DATE, TIME, PLACE AND BRIEF DESCRIPTION OF THE EVENT AND THE INVITEE'S ROLE]

Computer Science Education Week is a call to action to share information and offer activities designed to advocate for computer science education and expand understanding of the critical role of computer science in addressing the world's most challenging problems. Environmental sustainability, homeland security, DNA sequencing and robotic surgery are just a few examples of these innovative solutions.

The US Department of Labor predicts that computing-based jobs will be among the fastest-growing and highest-paying over the next decade. Unfortunately, the country's K-12 education system is not exposing young people to the skills and content that will interest them in computing and nurture that interest and talent. In fact, the current pipeline of computing graduates will only fill 29 percent of the projected 1.4 million new computing jobs by 2018.

Your participation in this event will promote a deeper understanding of the importance of computer science and encouraging young people in our community to become the scientific innovators of the future that US leadership in the global economy depends on. If you have any questions about the event or other CSEdWeek activities please don't hesitate to contact me at [PHONE NUMBER OR EMAIL ADDRESS]. I look forward to your response.

Sincerely,

[NAME]

[TITLE]